

Introduction

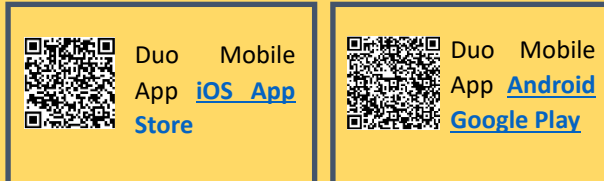
These instructions are for the initial setup to register your first mobile device to use Duo Two-factor authentication (2FA) **when accessing the [HKMU Duo 2FA Website](https://mfa.hkmu.edu.hk) in your PC.**

If you already have a device configured with Duo and need more 2FA information or make change to add or replace with another device. Please see FAQs and Device Management instructions in <https://mfa.hkmu.edu.hk>.

If you have problem, please contact IT helpdesk 2768 6523 or email itohelp@hkmu.edu.hk

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On your mobile phone/tablet, download and install the **Duo Mobile App**.



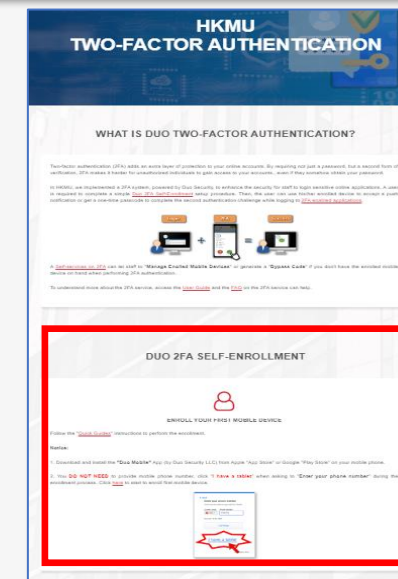
For those Android phone which cannot connect to the Google Play Store, user can download the [Duo Mobile APK*](https://dl.duosecurity.com/DuoMobile-latest.apk) (<https://dl.duosecurity.com/DuoMobile-latest.apk>) directly from official Duo website (update information can be reference from Duo knowledge base website).

* User shall **Only download and install official APK file from Duo** (click [here](#) to the detail) into your mobile device since unofficial APK may be altered by hackers for malicious purposes.

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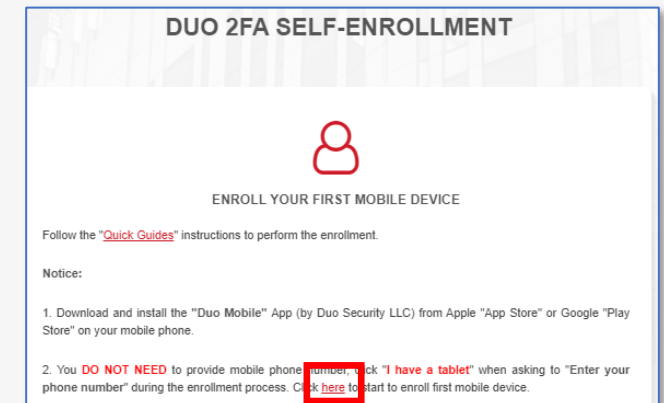
On your computer, open the [HKMU Duo 2FA Website \(https://mfa.hkmu.edu.hk\)](https://mfa.hkmu.edu.hk) in your browser.

Go to “**Duo 2FA Self-enrollment**” section.



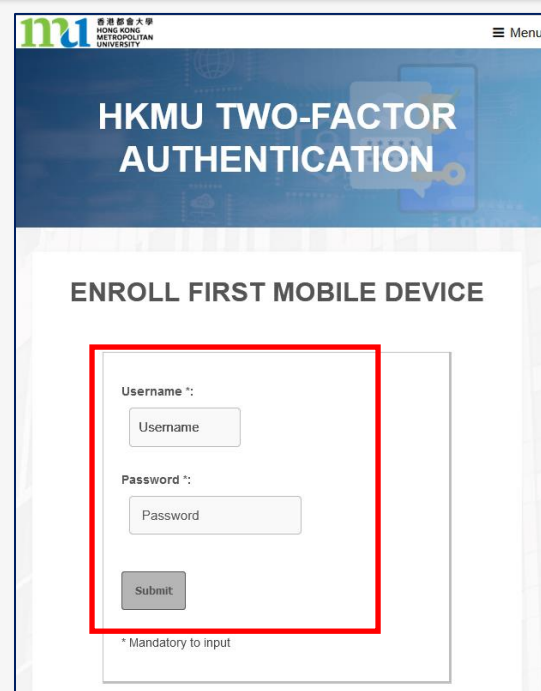
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Under the “**Duo 2FA Self-enrollment**” section, follow the steps and click “**here**” to start the enrollment.



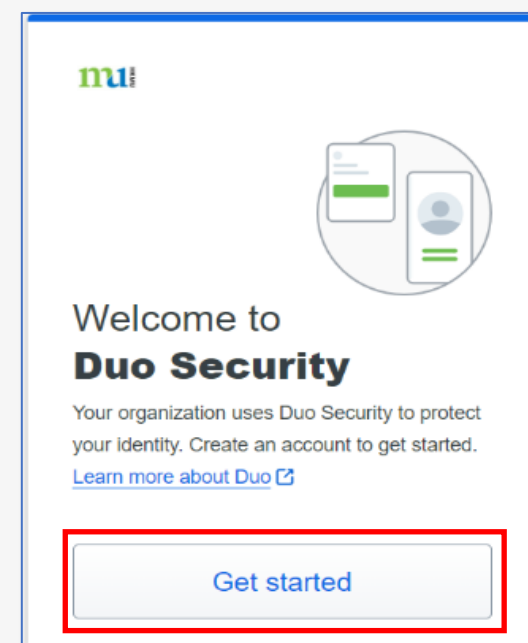
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Login with your Username and Password, click “**Submit**” button.



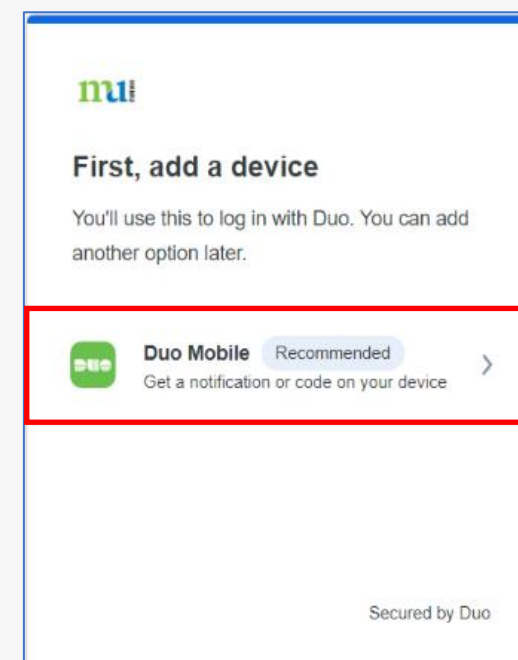
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Click the “**Get started**” button.



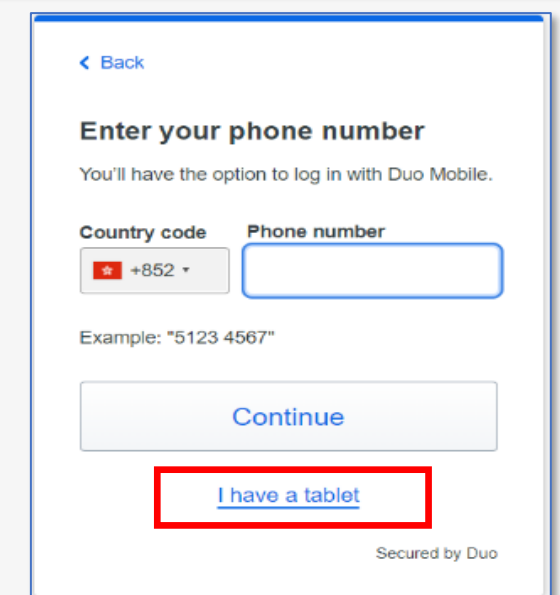
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Click “**Duo Mobile**”.



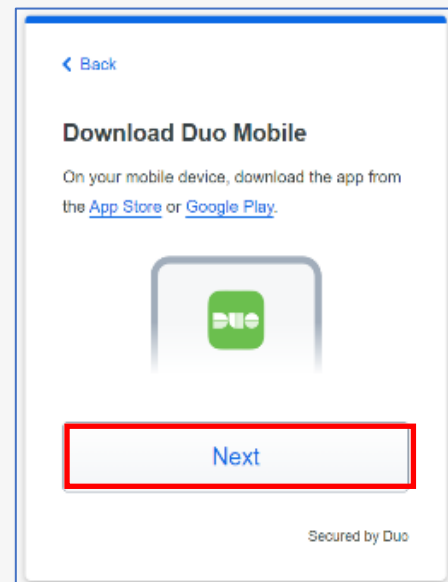
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You **DO NOT NEED** to provide phone number, click the “**I have a tablet**” even you will register a mobile phone.



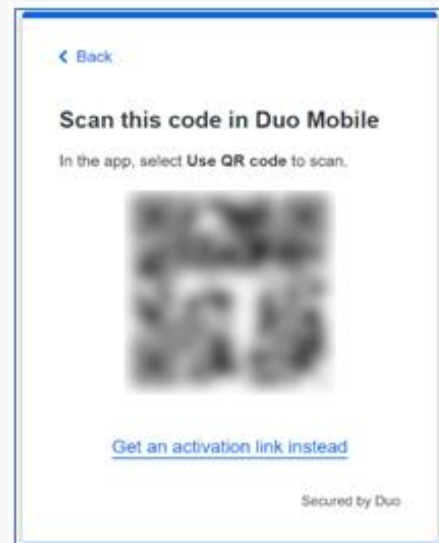
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On your computer, ensure **Duo Mobile App** was installed on your mobile phone/tablet, click **“Next”** button.



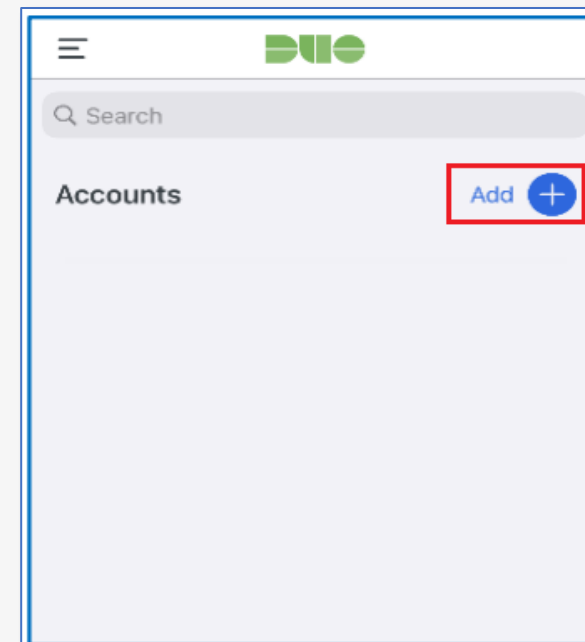
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A QR code is generated and shown in the web browser and then use the installed Duo Mobile app in your mobile phone/tablet to scan it.



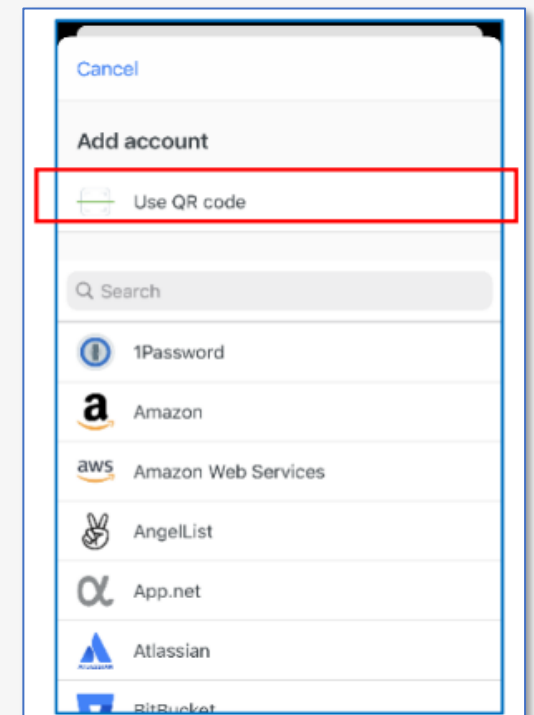
10

On your mobile phone/tablet, open the Duo Mobile App, click **“Add”**.



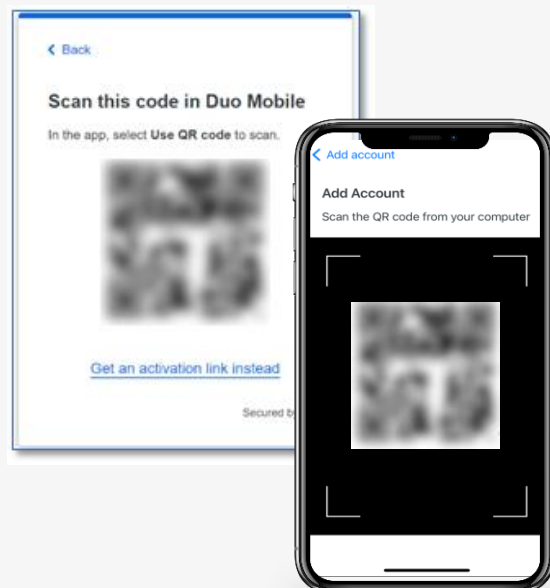
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Click **“Use QR Code”**.



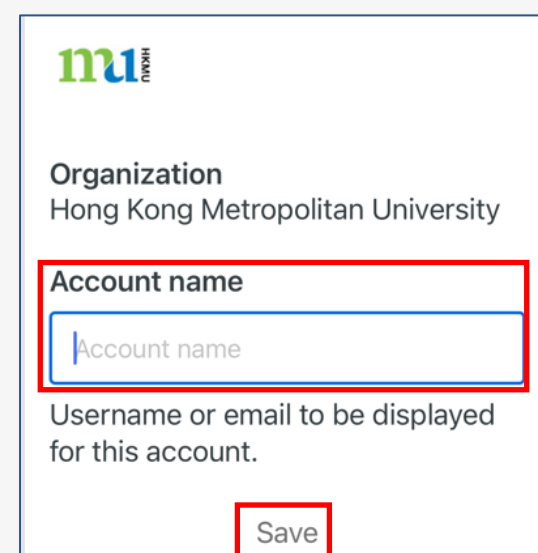
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Use your mobile phone/tablet camera (approve the Duo Mobile app to use the camera if asked) to scan the QR code in the web browser.



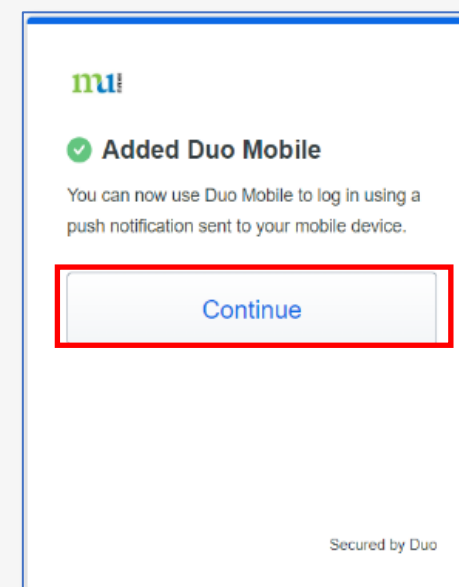
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When successful, input your user name in the **“Account name”** field and click **“Save”** button in your mobile phone/tablet screen.



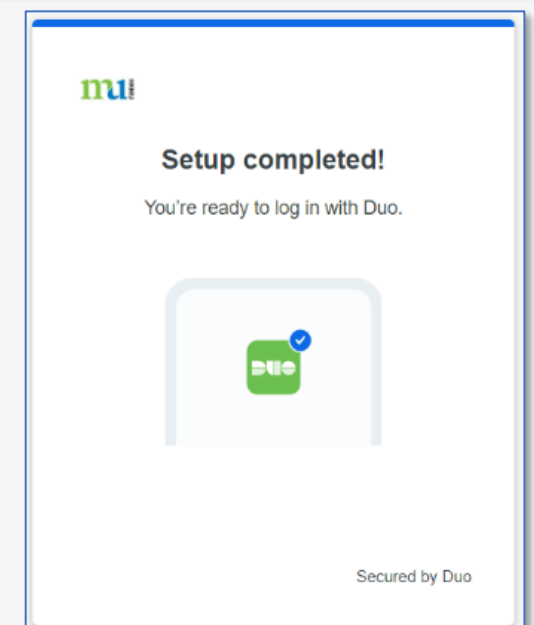
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The follow screen will be shown in your computer web browser. Click **“Continue”**.



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Setup was completed and then an email with subject **“Welcome to Duo”** will be sent to you.



You are ready

When you logon 2FA enabled application (e.g. eHRMS), you will be prompted to confirm your identity by responding either **Duo Push** notification or **Mobile Passcode** using the Duo Mobile app in your mobile phone/tablet.

